



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

MINUTES OF BOARD MEETING November 13th, 2024

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at the District Office in Paxton, IL and was called to order by Kenny Hawthorne at 8:30 a.m. Member's present were: Kurt Edwards, Brent Hewitt, Kenny Hawthorne, and Adam Thorndyke. District employees: Sarah Earles.

II. REPORT OF COOPERATING AGENCIES

NRCS- Emailed Report

FSA- N/A

AFT- N/A

PF- N/A

PCM- N/A

III. APPROVE MINUTES

It was approved by Edwards, and seconded by Hewitt to approve September 2024 Board Meeting minutes as mailed.

Status of Motion: carried at 8:38 a.m. with 4 Directors present.

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as September 30th, 2024

See attached page

It was moved by Edwards and Seconded by Hewitt to approve the treasurer's reports from 9/01/2024 to 9/30/2024, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 8:44 a.m.

The Treasurer's report was given with the following balances as October 31st, 2024

See attached page

It was moved by Hewitt and Seconded by Thorndyke to approve the treasurer's reports from 10/01/2024 to 10/31/2024, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 8:45 a.m.

A. Approve Bills

- 9/6/2024 Verizon Wireless (MIFI Service) _____ 40.01
- 9/6/2024 SWCD Insurance (Health September) _____ 546.00
- 9/6/2024 AISWCD (2nd payment of operations funds 5%) _____ 552.58
- 9/10/2024 State Liabilities _____ 291.06
- 9/10/2024 Federal Liabilities _____ 1,436.64
- 9/17/2024 Goin Places Catering (100 Meals for FFA Soil Judging) _____ 900.00
- 9/26/2024 Verizon Wireless (MIFI Service) _____ 40.01
- 9/26/2024 Pheasants Forever (Seed Order) _____ 421.20
- 9/26/2024 SWCD Insurance (Health October) _____ 659.72
- 10/3/2024 State Liabilities _____ 194.04
- 10/3/2024 Federal Liabilities _____ 957.76
- 10/4/2024 Russell Leigh & Associates (FY 24 Audit) _____ 1,900.00
- 10/4/2024 Elan Financial Services (Poster and table covers for Soil Judging, Check Stamp) _____ 20.14
- 10/10/2024 ISWCDEA (2025 Dues & Registration for Sarah) _____ 35.00

- 10/17/2024 Iroquois Co. SWCD (Gas/U-Haul for Fall tree Sale 2024)_189.88
- 10/17/2024 Winding Creek Nursery Inc (Fall 2024 Tree Sale) _____1,198.75
- 10/24/2024 Kadence Crowley (Mileage 10/2/24) _____18.76

Edwards made a motion to approve Pending Bills. Seconded by Thorndyke. Motion carried with 4 directors present at 8:48 am.

B. Approve Staff Time Sheets

- 9/12/24 Sarah Earles _____1534.04
- 9/26/24 Sarah Earles _____1534.04
- 10/10/24 Kadence Crowley _____1,041.72
- 10/10/24 Sarah Earles _____1534.04
- 10/24/24 Sarah Earles _____1534.04
- 10/24/24 Kadence Crowley _____1041.72

Hewitt made a motion to approve Staff Time Sheets. Seconded by Thorndyke. Motion carried with 4 directors present at 8:56 am.

V. OLD BUSINESS- UPDATES

- Goals of SWCD-Tabled until 2nd employee is hired
- New Hire-Post job on Indeed for Free, Look into GlassDoor and ZipRecruiter. Post on college boards send to IDOA for the planners, and send to Rhino Ag- Starting pay of \$19-22/hour with annual pay evaluation
- Scholarship- Check with McLean to see if we can use their application and also ask if they have a Foundation for Scholarship Money

VI. NEW BUSINESS

- Upcoming Events-Sarah has a few days off and Winter Conference in Springfield
- FY24 Audit-Edwards made a motion to approve the Audit. Seconded by Thorndyke with 4 directors present at 10:14am
- Admin/CRP Agreements- Hewitt made a motion to sign. Seconded by Edwards with 4 directors present at 10:15am
- Mileage-Earles presented for reimbursement
- Fish/Tree Sale Totals-Edwards made a motion to approve. Seconded by Thorndyke with 4 directors present at 10:16 am
- NACD dues- Thorndyke made a motion to pay \$101, seconded by Hewitt with 4 directors present at 10:22am
- Shed and SWCD furniture- Sarah to text board before getting rid of furniture and more discussion will be had on moving the Shed as it gets closer to moving.
- Elections-Thorndyke and Hawthorne both agreed to run again.

VII. AC/RC's REPORT –Nothing else to report

VIII. CORRESPONDENCE/MISCELLANEOUS –

- Reminder to board members to complete OMA training if you have not already.
<http://foia.ilattorneygeneral.net/Default.aspx>

IX. PLAN NEXT MEETING –Monday December 9th, 2024 at 8:30am at the Office.

X. ADJOURN- motion made to adjourn by Edwards, Seconded by Hewitt with 4 directors present at 10:47 a.m.